



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Deverills Players		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Entertaining Angels - dramatic production		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Deverills Players had an outstanding success last year - helped in large part by a grant from the Warminster Area Board - with Alice in Wyllyland, the first pantomime in the valley for a considerable time. We are still the only amateur dramatic group in the valley and we have decided this year to change the tone of our productions by putting on a 'straight', albeit comedy, play. We will again be performing in the Barn at Manor Farm, Kingston Deverill. The show will be open to everyone in the Deverill Valley and Crockerton, together with surrounding villages.		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	Warminster		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	Kingston Deverill	
When will your project take place?	18 and 19 January 2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Over the years several villagers and visitors have questioned why there have not been any amateur dramatic productions in the Deverill Valley - a hotbed of talent. The village halls in Kingston and Longbridge Deverill lay on a certain amount of entertainment in the form of suppers, quiz nights and the like, but there had not been a dramatic production for over ten years - until last January. The resounding success of Alice in Wyllyland was followed by constant demands for a show this year. And many people have asked for something entertaining but not necessarily a pantomime.	
How many people will benefit from your project?	250+	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	The Warminster and Villages Community Plan (2005-2015), under the Culture and Leisure Theme, calls for increased cultural activities 12 & 13	
Any other information about your project. (Limited to a 1000 characters) The show will be produced, directed and performed entirely by people from the Deverill Valley and Crockerton. This includes the adaptation of the barn itself into a comfortable theatrical venue, the construction of the stage and scenery, publicity and the actual production. The parish councils have been entirely supportive of this show itself and the aspiration to continue to put on productions by the Players in the future.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to perform in the coming years by securing parish council and village hall funding and income from ticket sales.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The number of tickets sold and the resulting happy faces will be the most obvious form of evaluation. However, we will also be canvassing villagers after the shows as to whether they want more from the Deverill Players.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder	Amount Applied For	Amount Received
Longbridge Deverill PC	£150	£150
Upper Deverills PC	£150	£150
Upper Deverills Village Hall	£300	nyk

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2012	Month: Apr	Year: 2012
A - Total income:	£2875.90	
B - Minus total expenditure:	£2727.00	
Surplus/deficit for year: (A minus B)	£148.90	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£148.90	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Scripts	£102	Own fundraising/reserves	C	£148
Licence	£176	Programme, bar etc	P	£200
Temporary Event Notice	£21	Parish/town council	C	£150
Insurance	£280	Longbridge & Crockerton PC	C	£150
First Aid Cover	£90	Trusts/foundations		£
Stage & venue works	£850			£
Costume	£50	In kind		£
Toilet hire	£220			£
Prog, PR & tickets	£90			
Heating	£550	Other	P	£1,000
Props	£100	Village Hall	P	£300
Total Project Expenditure	£2,529	Total Project Income		£1,948

Total project income B	£1,948
Total project expenditure A	£2,529
Project shortfall A – B	£581
Grant sought from Wiltshire Council Area Board	£581
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 22/11/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))